

Minutes of the Meeting of the Healthwatch Tameside Board

13 June 2019

Venue: Action Together, Ashton-under-Lyne

Present:	Members:	Actions
1.	<p>Members: Kailash Chand (KC) (Chair), John Vare (JV), Babs Allen (BA) Glenis Lee (GL), Tracey McErlain-Burns (TM), Jyoti Rao (JR), Royce Goodier (RG), Slawomir Pawlik (SP)</p> <p>In attendance: Peter Denton (PD), Healthwatch Manager, Carolyn Shaw (CS) note taker.</p> <p>Introductions</p> <p>KC welcomed everyone as Chair for the meeting.</p> <p>Each member of the board introduced themselves.</p>	
2.	<p>Apologies for absence: Anna Wardle</p>	
Induction	<p>PD commenced session 2 of the HW Board Induction.</p> <p>Information was presented by PD as a Power Point presentation and is available in paper format as a handout for reference.</p> <ul style="list-style-type: none"> • Healthwatch Tameside Policies & protocols for approval document was handed out for reference. <p>It was noted that Camilla Guereca is the Action Together Board representative and has not attended the first two Board meetings.</p>	
3.	<p>Declarations of interest:</p> <p>No board members had any interests to declare relating to the meeting's agenda.</p>	
4.	<p>Minutes of the previous meeting:</p> <ul style="list-style-type: none"> • A list of the glossary of abbreviations was accepted by the board as a 'work in progress' document. <p>Action (Operational Plan) - PD to add information relating to Mental Health Impact Service and Pennine Care.</p> <p>The minutes were agreed as a true and accurate record.</p>	PD

5.	<p>Brief Reports:</p> <ul style="list-style-type: none"> a. Chair’s report - KC spoke about the NHS waiting times nationally and the Babylon Health App and how it can impact on GP funding. b. PD spoke about ‘ghost patients’ and its impact on GP surgeries and funding and workforce challenges. 	
6.	<p>Board Membership</p> <p>Slawomir Pawlik, Tameside Council’s nominated representative introduced himself and gave a brief overview of his background to the board.</p> <p>There was discussion about whether a young person should also be recruited for the Board. PD agreed that having young people’s input could be beneficial and that he would look into this over the summer.</p>	PD
7.	<p>Approval of annual report draft text</p> <p>The draft text of the annual report was approved with suggestions about some small additions.</p> <p>Board members were surprised that for the last two financial years, income and expenditure balanced exactly (i.e. there was no surplus or deficit) and asked Peter to seek clarification for this.</p> <p>It was agreed that the final version of the report could be signed off by the Chair and Action Together’s Chief Executive, for submission by the deadline of 30 June.</p>	PD PD
8.	<p>Any other business</p> <p>KC asked if an AGM is required. PD explained that HWT are not required to have an AGM. There was a discussion about the value of holding a public meeting as a way of raising the profile of Healthwatch. Peter agreed and asked Board members to send him ideas for topics that could be covered by a public meeting.</p> <p>One board member asked for a copy of the Healthwatch Tameside constitution. Peter reminded the Board that Healthwatch Tameside is effectively an initiative within Action Together and did not have its own constitution. He reminded the Board that the relationship between Action Together and the Healthwatch Board had been discussed at the previous Board meeting and that it had been reported at that meeting that a piece work was planned to get a clearer written description of this relationship.</p>	All
9.	<p>Arrangements for future meetings</p> <p>Thursday 18 July 2.00pm - 4.00pm, at our office, Action Together, 95-97 Penny Meadow, Ashton under Lyne, OL6 6EP.</p>	

	<p>Thereafter, future meetings will run quarterly - days and times to be agreed.</p> <p>The Chair thanked the Board Members for attending the Board Meeting and asked for feedback.</p> <p>“informative” “thank you” “privileged” “excellent”</p>	
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