

Healthwatch Tameside Board Meeting

Location: 4C community centre, Ashton-under-Lyne, England

Date/Time: Friday 4th August 2023 from 1400hrs

AGENDA: Part A (The public can observe part A and the minutes of part A are published on our website)

No	Item – description	Quality Assurance Framework Indicator	Lead	Attachment
Meeting opening				
1	Welcome and introductions	N/A	Chair	No
2	Apologies for absence Apologies received from Jess Johnson, Liz Windsor-Welsh and Camilla Guereca	N/A	Chair	No
3	Registration of declarations of interest	Leadership and decision making - 3.1	Chair	No
4	Questions from members of the public	Engagement, involvement and reach – 3.2	Chair	No
5	To approve the minutes of the meeting from the previous meeting	Leadership and decision making - 4.1	Chair	Yes
6	To review the action log	Leadership and decision making - 4.3	Chair	Yes
Items for discussion				
7	Activity report including highlights on key issues and trends	Engagement, involvement and reach – 4.2	Manager	Yes
8	<u>Business Plan 2023/24 performance update</u>	Leadership and decision making - 1.2	Manager	No
9	<u>Quality Assurance Framework update</u>	Leadership and decision making - 3.3	Manager	No

10	Risk Register	Leadership and decision making - 4.2	Manager	Yes
10.1	Risk appetite statement	Leadership and decision making - 4.2	Director	No
11	Year to date [YTD] Financial Report	Sustainability Resilience – 2.1	Manager	Yes
12	Healthwatch in Greater Manchester Network update	Collaboration - 2	Chair	No
Items for information [discussed on exceptional basis]				
13	Forward Plan	Leadership and decision making - 5.2	N/A	Yes
14	<u>Healthwatch Tameside Annual Report 2022/23</u>	Engagement, Involvement and reach – 4.2	N/A	Yes
15	<u>Healthwatch in Greater Manchester Annual Report 2022/23</u>	Engagement, Involvement and reach – 4.2	N/A	No
Meeting Close				
16	Any other business	N/A	Chair	No