

Healthwatch Tameside Board Meeting

Location: Age UK Tameside

Date/Time: Monday 25th September 2023 from 1200hrs

AGENDA: Part A (The public can observe part A and the minutes of part A are published on our website)

No	Item – description	Quality Assurance Framework Indicator	Lead	Attachment
Meeting opening				
1	Welcome and introductions	N/A	Chair	No
2	Apologies for absence	N/A	Chair	No
3	Registration of declarations of interest	Leadership and decision making - 3.1	Chair	No
4	Questions from members of the public	Engagement, involvement and reach – 3.2	Chair	No
5	To approve the minutes of the meeting from the previous meeting	Leadership and decision making - 4.1	Chair	Yes
6	To review the action log	Leadership and decision making - 4.3	Chair	Yes
Items for discussion				
7	Healthwatch in Greater Manchester Network - Update from the Chief Coordinating Officer	Engagement, involvement and reach – 4.2	Chief Coordinating Officer	No
9	Business Plan 2023/24 performance update	Leadership and decision making - 1.2	Manager	No
10	Quality Assurance Framework update	Leadership and decision making - 3.3	Manager	Yes

11	Risk Register	Leadership and decision making - 4.2	Manager	Yes
11.1	Risk appetite statement	Leadership and decision making - 4.2	Director	No
12	To provide an update following the Chair and Board member appraisals process	Leadership and decision making - 6.2	Chair	Yes
Items for information [discussed on exceptional basis]				
13	Forward Plan	Leadership and decision making - 5.2	N/A	Yes
Meeting Close				
14	Any other business	N/A	Chair	No