

Minutes of the Meeting of the Healthwatch Tameside Board

13 August 2020

Venue: Virtual Board meeting

Present:	Members:	Actions
	<p>Members: Kailash Chand (KC), Tracey McErlain-Burns (TMB), Jyoti Rao (JR), Slawomir Pawlik (SP), Anna Wardle (AW), Maria Bailey (MB), Royce Goodier (RG).</p> <p>In attendance: Peter Denton (PD) Healthwatch Manager</p>	
1.	<p>Welcome & Introduction</p> <p>KC welcomed everyone to the meeting - especially Maria Bailey as a new Board member.</p>	
2.	<p>Apologies for absence:</p> <p>Liz Windsor Welsh (LWW) (Action Together Chief Executive), Glenis Lee (GL), Camilla Guereca (CG).</p>	
3.	<p>Registration & Declarations of interest:</p> <p>No board members had any interests to declare relating to the meeting's agenda.</p>	
4.	<p>Minutes of the previous meeting:</p> <p>The minutes of the meeting on 6 May were agreed as a true and accurate record.</p> <p>There were no matters arising that were not already on the agenda.</p>	
5.	<p>Activities and role during COVID-19 pandemic</p> <p>PD introduced a paper that had been circulated relating to the work of the Healthwatch Team during the COVID-19 pandemic.</p> <p>It was agreed:</p> <ul style="list-style-type: none">• HW Tameside Board records its thanks for the flexibility and commitment of Healthwatch staff to maintaining and delivering a meaningful service to our local population through these difficult and uncertain times.• HW Tameside Board acknowledges and supports the service changes that have already been made to reflect the changed circumstances in which we are working.	

6.	<p>Workplan</p> <p>PD introduced a paper that had been circulated suggesting that development of our work plan be paused and our focus for the time being should be gathering and sharing insight relating to COVID-19.</p> <p>It was agreed:</p> <ul style="list-style-type: none"> • HW Tameside Board acknowledges and supports the HW Manager in the need to make further service changes to meet the changing circumstances in which we are still operating. • HW Board recognises that the recent and proposed service changes directly support our need and ability to meet our statutory and contractual obligations. • HW Board recognises that the service delivery plan that was proposed for 2020/21 was put on hold when the pandemic merged and that summer 2020 is an appropriate time to review this decision. 	<p>Any thoughts from the Board in terms of future work should be sent to PD</p>
7.	<p>Reports</p> <p>A number of reports have been published with delegated authority and were confirmed as approved by the Healthwatch Board:</p> <ul style="list-style-type: none"> • Annual Report 2019/20 • COVID Survey Interim Report June 2020 • COVID Survey GP Access and Technology summary report June 2020 • COVID Survey Interim Report July 2020 • COVID Survey Mental Health and Wellbeing summary report August 2020 <p>It was also agreed that any two out of KC, LWW and PD continue to have delegated authority to sign off COVID survey interim reports for publication unless they feel the content requires escalation to Board</p>	<p>PD to ensure survey and reports continue</p>
8.	<p>Any other business</p> <ul style="list-style-type: none"> • TMB requested that an updated risk register be included in the agenda for the next Board meeting. • AW shared her COVID experiences of healthcare during the pandemic. 	<p>PD</p>